Attendee List
Maine Library of Geographic Information Board Meeting
Wednesday, April 20, 2022
10:00 AM to 12:00 Noon

Attending	Present/Online	Notes
Joseph Young, CHAIR	X	
Katie Bernhardt	X	Was not available to vote on Meeting Minutes
Gregory Copeland		
Patrick Cunningham	X	
Seat # 9, Statewide Ass'n of Counties, Vacant		-
Brian Guerrette	X	
Sarah Haggerty	X	
Maria Jacques	X	
Nate Kane	X	
Seat #12, Utility Interests, Vacant		-
Nicholas Marquis	X	
Vern Maxfield		
Vinton Valentine	X	
Leticia van Vuuren	X	
Aaron Weston	X	
Staff:		
Claire Kiedrowski, Executive Director	X	
Heather Meserve	X	
Guests:		
Bob Bistrais	X	
Mal Carey	X	
Will Creasy, Timmons Team	X	
Andy Fox, Timmons Team	X	
Chris Friel	X	

Jon Giles	**X**	
Christian Halsted	**X**	
Mischa Hey, Timmons Team	**X**	
Eric Ingbar	**X**	
Ellen Jackson	**X**	
Tara King	**X**	
Brian Kingery, Timmons Team	**X**	
Emily Pettit	**X**	
Jon Rice	**X**	
Cyril (Cy) Smith, Timmons Team	**X**	
Jim Sparks	**X**	
Dan Walters	**X**	
Clarence Young	**X**	

1. Roll Call of Members – Joe Young

    a. Motion to approve the minutes of February 16, 2022 made by Aaron Weston Seconded by Brian Guerrette

        i. Voted: 9 Yea 0 Nay 1 Abstained (Patrick Cunningham)

    b. Motion to approve the minutes of March 16, 2022 made by Aaron Weston Seconded by Leticia van Vuuren

        i. Voted: 7 Yea 0 Nay 3 Abstained (Patrick Cunningham, Maria Jacques, Vinton Valentine)

    c. Note: Katie Bernhardt was unavailable to vote on meeting minutes.

2. Strategic Plan

    a. Introduction – Joe Young

        i. Story Map link:
           https://storymaps.arcgis.com/stories/66d01a6f37cd46048920a3ebfd993d0d

    b. Presentation – Timmons Group

        i. Overview of the project approach by Andy Fox

            1. Task 1: Stakeholder Outreach – Brian Kingery

                a. Key metrics reviewed

                    i. 131 responses received

                b. Word clouds from those who responded to survey

                    i. Job titles that completed survey

ii. Information or maps needed or wanted, but currently inaccessible

    c. Question: Were the 131 responses above or below expectations?

        i. It was a bit lower than we had hoped for, however, it was a good representation of all areas.

2. Task 2: Focused Needs Assessment – Brian Kingery

    a. Key metrics reviewed

        i. 15 responses received

3. Task 3: Trends in GIS Profession – Cy Smith

    a. Looked at 6 trends: Land Records Modernization, Data Governance, Multiagency Data Sharing Cooperation, Budget & Revenue Sharing Strategies, Innovative Uses of Geospatial Data, Collaborative Governance Models

    b. Question: Can you send out a link to the Leadership for a National Parcel Data Set report after the meeting?

        i. Yes.

    c. Question: What was the nuance about the ROI?

        i. The measured ROI in King County, WA was 10:1, found by the economist they hired. That was measuring what had been accrued over a 20-year period, as opposed to starting today with estimating what might be if you make certain investments.

4. Task 4: Board's Enabling Legislation

    a. Recommended changes in the following sections:

        i. §2002: Definitions

        ii. §2003: ME Library of Geographic Information Board

        iii. §2006: Geospatial Data Accounts

    b. Question: Depending on where the GeoLibrary Board exists in the administrative hierarchy of State government, would it be possible for some of these issues to be addressed by agency rules? If possible, the statue sets basic framework, then details are ironed out in agency rulemaking procedures. Then we won't need to go to the legislature anytime we want to make a small change.

        i. Identify what changes need to be made, which we have done. Then, determine what adjustments need to be made in the statute to reference an administrative rule. Beyond that, there is a charter that could be put together for the board that can be recognized as an authoritative document in the administrative rule, which is then recognized in the statute.

5. Task 5: Increase Cooperation & Collaborations with other State or Regional GIS Support Orgs – Mischa Hey

   a. Question: Have you had examples or suggestions for any type of shared entity between state government and university systems? In terms of governance or operations?

      i. No specific examples. There is a lot of nonprofit work, such as research in the hydrology and wetlands world. A consortium in Oregon used by state and municipalities as an organizing body to bring smaller projects into larger ones and leverage shared funding. Perhaps the GeoLibrary might be able to act as the organizing body for universities, tribes, towns, etc.

         1. Examples given during discussion:

            a. Rhode Island GIS: https://www.rigis.org/

            b. Michigan: https://gis-michigan.opendata.arcgis.com/

6. Task 6: Funding Mechanisms and Partnering Opportunities – Mischa Hey

   a. Slide to show connections between Source Data, Derived Products and Applications.

7. Task 7: GeoLibrary Operational Needs – Will Creasy

   a. Data acquisition, then new staff, and finally data management.

8. Task 8: Develop Strategic Plan – Andy Fox

   a. Conceptual View reviewed.

   b. Recommendations

      i. 1st – Legislative Mandate

         1. Enhance the Maine Library of Geographic Information Board's legislative mandate including these key items:

            a. Revised statement of purpose and duties.

            b. Addition of staff functions.

            c. Establish an executive committee.

               i. Question: Has there been discussion about an executive committee vs. empowering executive director to guide more of those type of management activities?

               ii. Answer: Yes. Executive director should be part of that committee. This isn't so much about the day-to-day activities, but those key items that come up between meetings and need to be moved upon, then ratified by the Board.

   iii. Question: Have you looked at other states to see how they fund their comparative boards? Or gone through the process with another state where they were trying to find a permanent funding vehicle?

   iv. Answer: Yes. Using a portion of fees that are already being levied, not creating new ones. This is addressed in the report.

  d. Expanding funding sources and use of accounts.

 ii. 2nd – Stakeholder Outreach

  1. Repeat the survey for stakeholder satisfaction more than every couple of years.

   a. How many other states have a stakeholder outreach plan?

    i. There are some in Oregon, California. Unsure how formal it is, but most states probably do some outreach. We are suggesting formalizing that process.

 iii. 3rd – Sustainable Funding

  1. Pursue and achieve funding in a smart way.

   a. Focus on opportunities to increase cooperation and collaboration with other organizations.

 iv. 4th – Data Acquisition & Maintenance

  1. Data needs to be refreshed on an ongoing basis, so developing a custom approach for Maine would be helpful. Focus on applications and geography. Other states do this as well.

   a. Is work related to updating National Hydrography Dataset (NHD) plans addressing NHD work that goes beyond the resolution of 1:24,000 hydrography mapping?

    i. Yes.

 v. 5th – Data Hosting & Access (Technology Platform)

  1. Potential opportunities to modernize and enhance solutions available for stakeholders.

c. Timeline

 i. Enhance the GeoLibrary's Legislative Mandate

  1. Plan – Q2 & Q3 2022

  2. Execute – Q3 2022 through Q2 2023

        ii.   Pursue Sustainable Funding

            1.   Plan – Q1 2023

            2.   Execute – Q2 2023 through Q4 2025

       iii.   Enhance Data Hosting and Access

            1.   Plan – Q2 &Q3 2022

            2.   Execute – Q3 2022 through Q4 2023

       iv.   Develop a Data Acquisition and Maintenance Plan

            1.   Plan – Q4 2023

            2.   Execute – Execute 2024 through Q4 2025

       v.   Enhance Stakeholder Outreach

            1.   Plan – Q4 2024

            2.   Execute – Q1 through Q4 2025

9. Please provide feedback by April 26th, by sending comments to Claire.

3. Adjourn

   a.   Motion to adjourn by Maria Jacques, seconded by Nate Kane.